From,

Mr Woods,

Bring Trees to Life NGO,

Hampshire

To,

Mr Gordon,

D -3, Winston lane,

Hampshire

Dear Mr Gordon,

I, Mr Woods, from the Bring Trees to Life NGO, am putting forward this appeal to support the efforts of the volunteers of our NGO to replant the trees which were devastated during the whirlpool last Sunday. The Whirlpool has resulted in the uprooting of several trees. Many of these trees can be replanted with proper care and medication. Our NGO, Bring Trees to Life NGO, has acquired the required permissions from the concerned authorities to do so and has also been able to gather the necessary medication for the trees.

The only thing required is support and voluntary participation from the responsible citizens of the locality to culminate this noble cause. I wish to elucidate the fact that 137 people from Hampshire have already volunteered for this act and you would help us to reach the required 200 mark. I hope to get your support for giving life back to trees.

Yours sincerely,

Mr Woods